THE UNIVERSITY OF MICHIGAN • ANN ARBOR COLLEGE OF LITERATURE, SCIENCE, AND THE ARTS

March 18, 1965

Memo to: Mr. Arnold Kaufman

From: R. P. Sauve

Subject: March 24, 1965 - "Teach-In" - Seminar

This memo is simply to confirm our conversation of March 18, 1965.

1. Auditoria A, C and D will be available to you from 8:00 P.M. until 8:00 A.M.

Auditorium B will be available to you from 10:00 P. M. until 8:00 A.M.

Auditoria A and B do have public address systems in them. An ordinary mailbox key will give you access to them.

- 2. Rooms 429, 435, 439, 443, 447, and 451 Mason Hall (all classrooms on the east side of the building, first floor) will be available to you from 10:00 P.M. until 8:00 A.M.
- 3. A two-speaker public address system can be obtained from my office (Room 1018, Angell Hall) for use during the rally on the steps of the General Library. If you'll have your representative come to my office, I'll show him how to set it up and operate it.
- 4. Movie projection facilities are available in Auditorium A, and slide projectors can be made available to you in all Auditoria should you require them.

If there is any way that I can assist in making the evening a success, please call me at extension 4-0323 or at home at 662-7817.

8718

R. P. Sauve

Assistant to the Dean

RPS/nm

cc: Dean William Haber
Mr. Edward Warren